



TERMS OF REFERENCE

GENERAL

The Special Children's Trust is an NGO and social enterprise based in Kampala established with the aim of building a safer and better Uganda for children with disabilities and their families. SCT works through a holistic child centred model that includes Health, Education, Family Empowerment, Capacity building, Advocacy and Awareness programmes.

SCT is a registered NGO number S.5914/9715 and serves as an umbrella organisation for Mukisa Foundation, Dawn children's Centre, Beracah Medical centre, and the Special Children's Forum of about 80 Members nationwide.

With 76 staff and a nationwide reach of over 5000 children, SCT is one of the largest organisations in Uganda offering both direct services to children with disabilities and their families as well as influencing systems change to ensure that children with disabilities live to their full potential.

Position	LABORATORY TECHNICIAN
No. of posts	One (1)
Location	Kasengejje , Wakiso District
Job Summary	The qualified Lab Technician to undertake a variety of laboratory procedures of a technical nature. You will be handling sensitive equipment to analyse samples or substances and conduct tests reporting findings. The goal is to optimize lab procedures and succeed in producing reliable and important results that can be used to make a difference.

ELIGIBILITY CRITERIA

Qualification	<p>Essential:</p> <ul style="list-style-type: none"> • Diploma or Certificate in medical Laboratory Technology • Practicing License from Allied Health, Uganda.
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Experience	<ul style="list-style-type: none"> • Proven experience as a Lab assistant/Technician for at least 2 years in a hospital, healthcare centre or busy health practice. • Experience in operating electrical and non-electrical laboratory equipment and potentially dangerous substances (flammable liquids, infectious bacteria, biohazards, etc.).
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	<ul style="list-style-type: none"> • In depth knowledge of Health Information Systems, Technology, preventative measures and laboratory best practices.
Summary of Roles and Responsibilities	<ul style="list-style-type: none"> • Receive, label and analyse samples. • Design and execute laboratory testing according to standard procedures, make observations and interpret findings. • Conduct experiments under defined conditions to verify/reject various types of hypotheses using refined scientific methods. • Organize and store all chemical substances, fluids and compressed gases according to safety instructions. • Record data and findings in specified forms (paper and electronic) with accuracy and responsibility. • Maintain equipment and assist in ordering laboratory supplies. • Ensure that all safety guidelines are followed strictly at all times and maintain a clean and orderly environment. • Ensure Quality Management in the Laboratory • And to perform any other work as may be assigned to him or her by the Medical Executive Director/Medical Clinical Officer for the successful functioning of the Lab & the health facility at large.
Desirable Skills and Competencies	<ul style="list-style-type: none"> • Good time management skills • Respectful to both customers & fellow co-workers & superiors. • Strong Leadership & Communication skills • Ability to mentor others. • Ability to use resources sparingly in the respective department & medical facility at large. • Willing to develop and become a better Lab Professional • Knowledge of the Laboratory technician's or Laboratory Assistant's role including safety measures and overall Bio ethics • Excellent physical condition and endurance. • Working knowledge of MS Office (especially Excel) and database systems. • Ability to use Laboratory computer software plus all electronic & manual lab equipment.

	<ul style="list-style-type: none"> • Strong report writing and record keeping ability. • Excellent knowledge of written and spoken English •
Agreement	<ul style="list-style-type: none"> • Selected candidate will be required to sign a contractual agreement with SCT Uganda.

All suitably qualified and interested candidates should send their applications with a detailed CV demonstrating possession of the job requirements, current position, names and addresses of three referees, copies of professional/academic documents, email address, and day time telephone contact to the address below;
E-mail to: sctuganda@gmail.com

OR

Send /Drop your application to;

The Human Resources Manager,
Special Children's Trust Uganda,
Plot 1624 Bukoto, Kisasi Road
P.O.BOX 9295, Kampala Uganda
Tel.0393 108942/ 0776613170

Deadline: 18th March 2021